

The Board of Education of the Fairfield City School District in the County of Butler, Ohio, held a Work Session on the 4<sup>th</sup> of September 2014 in the Fairfield Administration Building Conference Room A.

The meeting was called to order by the President at 6:36 pm.

ROLL CALL – Present: Mr. Hare, Mr. Heisler, Mr. Kearns & Mrs. Shorter  
Absent: Mr. Berding

Also present: Mr. Otten, Mrs. Lane, Mrs. Wildow, Mr. Martin, Mr. Weiser and Mr. Clemmons

PLEDGE OF ALLEGIANCE

14-89 RESIGNATIONS/EMPLOYMENT- Mr. Martin

MOTION – Moved by Mr. Hare to approve the following:

SUPERINTENDENT'S RECOMMENDATIONS AND REPORTS

A. Personnel -- Licensed

1. Resignations

- a. Michael Massie, Senior High, Drama Club Producer  
(effective for the 2014-15 school year; for personal reasons)
- b. Andrea Sutton, Central, 1st grade  
(effective at the end of the day on September 4, 2014; for personal reasons)

2. Employment

- a. Kelsey Meyer, Central, 1<sup>st</sup> grade  
(recommended for a new one-year limited teaching contract for the 2014-2015 school year, effective September 5, 2014; for a replacement position)
- b. Extracurriculars 2014-15

Senior High

Dan Landrum, Soccer, Boys Head Coach  
Matt Tyla, Football, Varsity Assistant, 75%

Freshman

Tyler Ryan, Soccer, Boys Assistant

Middle

Patrick O'Leary, Department Head Social Studies, Gr. 8  
Timothy Sheehy, Department Head Math, Gr. 7

c. Home Instructors 2014-15

Linda Napier

(Periodically the district has students who qualify for home instruction by placement on an IEP developed through the Special Services Department. It is recommended that the above noted person(s) be employed as Home Instructors at the rate of \$25.01 per hour, effective for the 2014-2015 school year.)

d. Online Instructor

Mallory Nelson

(The above-noted person is recommended for employment as an online instructor as needed at the rate of \$25.01 per hour for the 2014-2015 school year. For those candidates not already employed by the Board, recommendations are contingent upon presentation of all required documents.)

e. Substitute Teachers

Nancy Finn  
Olivia Gimbel  
Cheryl Hamilton  
Devon Lehman, Jr., nurse  
Steve Maloney  
Kelsey Meyer  
Andrew Sersion  
Jennifer Watts

(All recommendations are for the 2014-15 school year at a rate of \$75 per day.)

f. Saturday School

Berkemeier, Michael  
Burwinkel, Linda  
Cline, Allison  
Hansee, Kari  
Hartman, Todd  
Jamison, Kyle  
Landeem, Cathy  
Meyer, Maureen  
Muller, Melissa  
Sanders, Austin  
Siebenaller, Bryan  
Wasmer, Nancy

(Periodically the district has students who are assigned to Saturday School as an alternative consequence for infractions of rules/board policy. Due to the sometimes tense atmosphere of student interaction at Saturday School, it has become necessary to schedule an administrator to be present. It is recommended that these administrators be compensated at the rate of \$75.00 per Saturday School worked as assigned, effective for the 2014-2015 school year.)

(All employment is contingent upon satisfactory submission of all required documents.)

SECOND – Seconded by Mr. Heisler

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Hare, Mr. Heisler, Mr. Kearns & Mrs. Shorter

Absent: Mr. Berding

Nays: None

Motion Carried: 4-0

14-90 RESIGNATIONS- Mr. Weiser

MOTION – Moved by Mr. Hare to approve the following:

B. Personnel -- Classified

1. Resignations

- a. Dorothy Fenzl, Intermediate, Educational Assistant  
(effective the end of the day August 31, 2014; for retirement purposes)
- b. Richard Harrison, Middle, Educational Assistant  
(effective the end of the day August 28, 2014; for personal reasons)

SECOND – Seconded by Mrs. Shorter

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Hare, Mr. Heisler, Mr. Kearns & Mrs. Shorter

Absent: Mr. Berding

Nays: None

Motion Carried: 4-0

C. Items for Board Discussion

1. Commissioning Agent Selection – Mr. Otten

Mr. Otten, Mr. Weiser and Mr. Clemmons met on July 25<sup>th</sup> regarding the Commissioning Agent (CA) selection. Ohio Facilities Commission (OFCC) requires a (CA) agent for each project.

The district chose three firms to be interviewed: Stan and Associates, Inc., Heapy Engineering and Four Seasons Environmental Incorporated.

Mr. Weiser did a reference check for all of the firms.

Four Seasons was chosen as the Commissioning Agent. The Ohio Facilities Commission sets the fee that can be paid to the Commissioning Agent.

Four Seasons has a data base to help with preventative maintenance.

Dan Hare is fine with moving forward with the vote on this issue.

Mr. Heiser would like to delay the vote. He would like to read the agreement thoroughly before voting on it.

2. Early Childhood Education classroom tuition amounts (for non-IEP students) – Ms. Gilbert

Mr. Hare asked the process for verification of income. Ms. Gilbert responded that the income form is similar to the ones used for our students in our buildings.

3. Evaluation for Superintendent and Treasurer – Mr. Hare

Discussion included setting August as a goal setting month, January/February as a mid-year review and June/July as the year end evaluation month.

The Board would like to look at changing goals for the 2014-2015 contract year.

Clear expectations must be established for the Superintendent & the Treasurer.

Suggestions included creation of an ad hoc committee or standing committee, both of which would include Mr. Otten and Mrs. Lane as participants.

Evaluations would be completed by August 1<sup>st</sup> of each year.

Mr. Heisler supports the ideas suggested. He wants specific time frames established.

Mrs. Shorter pointed out that as long as the Board is realistic and constant in meeting deadlines, she has no problems with the suggestions.

Mr. Kearns suggested for the next meeting that the Board should consider creating an ad hoc committee to include two Board members.

4. Other items for discussion – None

14-91 MOTION TO TABLE ITEM D #1 UNTIL SEPTEMBER 18<sup>TH</sup> BOARD MEETING

MOTION – Moved by Mr. Heisler to table Item D #1 until the September 18<sup>th</sup> Board Meeting

SECOND – Seconded by Mrs. Shorter  
Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Heisler & Mrs. Shorter

Absent: Mr. Berding

Nays: Mr. Hare & Mr. Kearns

Motion Failed: 2-2

14-92 MOTION FOR APPROVAL OF SECURING THE SERVICES OF FOUR SEASONS ENVIRONMENTAL, INC. TO FURNISH THE COMMISSIONING SERVICES RELATED TO THE BUILDING PROJECT IN CONJUNCTION WITH THE OHIO FACILITIES CONSTRUCTION COMMISSION (OFCC)/APPROVAL OF EARLY CHILDHOOD EDUCATION CLASSROOM TUITION FOR NON-IEP STUDENTS, EFFECTIVE AUGUST 25, 2014

MOTION – Moved by Mr. Kearns to approve the following:

D. Other Items for Board Action

1. Recommend approval of securing the services of Four Seasons Environmental, Inc. to furnish the commissioning services related to the building project in conjunction with the Ohio Facilities Construction Commission (OFCC).
2. Recommend approval of the Early Childhood Education classroom tuition amounts for non-IEP students, effective August 25, 2014.

SECOND – Seconded by Mr. Hare

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Hare & Mr. Kearns

Absent: Mr. Berding

Abstain: Mr. Heisler

Nays: Mrs. Shorter

Motion Passed: 2-1

ANNOUNCEMENTS

September 18, 2014 - Board Meeting, 6:30 PM, FHS Catherine D. Milligan Community Room

BOARD MEMBER COMMENTS

Mrs. Shorter

She thanked Mr. Otten and Mrs. Lane for their continued work on the procedures required for the construction of new school buildings.

Mr. Heisler

He thanked Mr. Otten and Mrs. Lane for the bond sale.

Mr. Hare

He invited everyone to the Homecoming parade on October 10<sup>th</sup>.

14-93 EXECUTIVE SESSION

MOTION – Moved by Mr. Hare to recess to Executive Session at 7:24 pm to discuss the following:

The appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees 121.22 (G) (1)

Purchase or Sale of Real Estate 121.22 (G) (2)

SECOND – Seconded by Mr. Heisler

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Hare, Mr. Heisler, Mr. Kearns & Mrs. Shorter

Absent: Mr. Berding

Nays: None

Motion Carried: 4-0

The Board resumed the meeting at 8:01 pm.

14-94 ADJOURNMENT

MOTION – Moved by Mr. Hare to adjourn the meeting.

SECOND – Seconded by Mr. Heisler

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Hare, Mr. Heisler, Mr. Kearns & Mrs. Shorter

Absent: Mr. Berding

Nays: None

Motion Carried: 4-0

The meeting was adjourned at 8:02 pm by the President, Mr. Kearns.

\_\_\_\_\_  
President

Attest: \_\_\_\_\_

\_\_\_\_\_  
Treasurer